

Covid19 – Safeguarding procedures for supporting/communication with children not in school (vulnerable children, as defined, and those assessed as vulnerable by school)

From Monday 4th January, schools have been operating under the Covid-19 school closure guidance from the DfE and have implemented procedures to enable them to keep their students and staff safe at all times. This procedure outlines the roles and responsibilities at Humphry Davy School to ensure that we continue to have regard to the statutory safeguarding guidance in communication with those deemed vulnerable.

Communication:

All students that we are aware of* who fall into the categories listed as vulnerable (<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>) there is an expectation to:

- All children who fall into the category of vulnerable (plus those who we are informed have become vulnerable during the period of lockdown) have an invite attend school. Where necessary undertaking a risk assessment and creating a safety plan.
- Communicate daily with them (whether in school or at home) via a variety of safe methods of communication that work for the students circumstances (School Email, via Satchel:One, via phone, Via Teams). Ensuring an allocated person leads this communication to avoid undue duplication of contact and record the frequency of contact.
- Pastoral staff will review twice a week the contact sheets.
- Have a clear process to follow up if no response if forthcoming (including home visits via EWO, social worker, senior leadership).
- Have DSL/DDSL staff available daily to respond to queries
- Other agencies working with the child are kept briefed.
- If a parent/carer of a vulnerable child (as defined) does not want them to attend school – the social worker, SEND caseworker and school staff should joint risk assess in consultation with the parent/carer.
- If a parent/carer of a vulnerable child (as defined) does not want them to attend school, and they do not have a social worker/SEND caseworker – the risk assessment should be carried out by the DSL.
- All other children who do not fall into the category of vulnerable will have contact with tutors on a weekly tutorial and assembly schedule. This communication is tracked by Heads of Year and procedures to follow up non-contact (similar to above bullet no.4)

* we will only be aware of some children who fall into categories listed if contact directly by parent/carer and informed.